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SFrohman@cityofparkland.org

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COMMUNITY ADVISORY BOARD CITY OF PARKLAND

Tuesday, January 9, 2024

at 6:00 PM

Commission Chamber
6600 University Drive
Parkland, FL 33067

1. **Call to Order**
2. **Pledge of Allegiance**
3. **Roll Call**
4. **Approval of Minutes**
 - A. 11142023 CAB Draft Minutes
5. **Public Comments**
6. **Comments by the Chair and Board**
7. **Approval of the Agenda**
8. **New Business**
 - A. Scholarships
9. **Old Business**
 - A. Community Service Project - Harvest Drive
 - B. Farmers' Market Cultural Awareness and Inclusion Event
 - C. Parkland Day 2024
10. **Comments from Staff**

Adjournment

PLEASE BE ADVISED THAT IF A PERSON DECIDES TO APPEAL ANY DECISION MADE BY THE BOARD, AGENCY OR COMMISSION WITH RESPECT TO ANY MATTERS CONSIDERED AT SUCH HEARING OR MEETING HE WILL NEED A RECORD OF THE PROCEEDINGS AND FOR SUCH PURPOSE HE WILL NEED TO ENSURE THAT A VERBATIM RECORD INCLUDES THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED. (FLORIDA STATUTE 286.0105)

COMMUNITY ADVISORY BOARD AGENDA

January 9, 2024

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IN ACCORDANCE WITH THE AMERICANS WITH DISABILITY ACT AND FLORIDA STATUTE 286.26, PERSONS WITH DISABILITIES NEEDING SPECIAL ACCOMMODATION TO PARTICIPATE IN THIS PROCEEDING SHOULD CONTACT THE CITY CLERK NO LATER THAN 48 HOURS PRIOR TO THE MEETING AT (954) 757-4132 FOR ASSISTANCE.



**COMMUNITY ADVISORY BOARD
CITY OF PARKLAND
MINUTES**

Tuesday, November 14, 2023

at 6:00 PM

**Commission Chamber
6600 University Drive
Parkland, FL 33067**

1. Call to Order

Vice Chair Jeff Wolfe called the Tuesday, November 14, 2023, Community Advisory Board meeting, being held in Commission Chambers, to order at 6:05 PM.

2. Pledge of Allegiance

Vice Chair Jeff Wolfe led the Pledge of Allegiance.

3. Roll Call

Present:

Jeff Wolfe, Vice Chair

Sharry Kimmel, Board Member

Angelika Schlanger, Board Member, arrived at 6:10 PM

Denise DellaPolla, 1st Alternate Board Member

Mariano Gomez, 2nd Alternate Board Member

Absent:

William Kennedy, Chair

Laurie Plotnick, Board Member

Rupert Rhodd, Board Member

Kendra Crompton, Board Member

Others Present were:

Jackie Wehmeyer, Senior Director of Strategy and Intergovernmental Affairs

Stephanie Frohman, Deputy City Clerk

4. Approval of Minutes

A. 09122023 CAB Draft Minutes

Community Advisory Board Meeting - September 12, 2023 6:00 PM

RESULT: ACCEPTED

MOVER: Sharry Kimmel, Board Member

SECONDER: Denise DellaPolla, Board Member
AYES: Wolfe, Kimmel, DellaPolla, Gomez

5. Public Comments

None.

6. Comments by the Chair and Board

Vice Chair Jeff Wolfe thanked the Board for making it to the meeting. Board member Denise DellaPolla gave a shout out to the Parks and Recreation Department. She has spent time over the last three months at Pine Trails Park and is just in awe of the beauty of the City. She saw residents, coaches and the Commission out there and wanted to thank everyone. Board member Sharry Kimmel spoke about support for the Jewish Community and City events. Board member Angelika Schlanger spoke about standing against antisemitism and all hate, and the additional BSO presence at synagogues and houses of worship in the City.

7. Approval of the Agenda

The agenda was approved unanimously.

8. New Business

A. Approval of 2024 Meeting Dates

Jackie Wehmeyer, Senior Director of Strategy and Intergovernmental Affairs, presented the suggested schedule for the 2024 Community Advisory Board meeting dates.

Motion to approve the 2024 CAB meeting dates

RESULT: APPROVED

MOVER: Angelika Schlanger, Board Member

SECONDER: Sharry Kimmel, Board Member

AYES: Schlanger, Wolfe, Kimmel, DellaPolla, Gomez

9. Old Business

A. Community Service Project - Harvest Drive

Jackie Wehmeyer, Senior Director of Strategy and Intergovernmental Affairs discussed logistics regarding staffing the February 4th event at the Farmers' Market, Communications supplying a flyer to advertise, and Harvest Drive providing a truck for donations.

B. Farmer's Market Cultural Awareness and Inclusion Event

Jackie Wehmeyer, Senior Director of Strategy and Intergovernmental Affairs discussed the Board's participation at this event, including a

passport activity for children, a treasure box, and poster board and markers set up at the tent.

C. Parkland Day 2024

Jackie Wehmeyer, Senior Director of Strategy and Intergovernmental Affairs discussed theme, float logistics and partnering with the Historical Society.

Motion to explore parks and rec theme with a historical lens, pending approval by the Historical Society

RESULT: ACCEPTED

MOVER: Angelika Schlanger, Board Member

SECONDER: Sharry Kimmel, Board Member

AYES: Gomez, Schlanger, Wolfe, Kimmel, DellaPolla

10. Comments from Staff

Jackie Wehmeyer, Senior Director of Strategy and Intergovernmental Affairs discussed CAB scholarship applications and interviews.

11. Adjournment

There being nothing further to discuss, Vice Chair Jeff Wolfe adjourned the meeting at 6:52 PM.

Transcribed and submitted by Deputy City Clerk Stephanie Frohman

ATTEST:

Chair- Bill Kennedy

The above signature is the Deputy City Clerk of the City of Parkland, Florida, and the information provided herein are the Minutes of the Regular Community Advisory Board Meeting held Tuesday, November 14, 2023, which were formally approved and adopted by the Community Advisory Board on Tuesday, January 9, 2024.

Note to Reader: If the Minutes you have received are not signed, or completed as indicated above, this means they are not the official minutes of the Community Advisory Board. They will become official

Minutes only after review and approval, which may involve amendments, additions or deletions as set forth above.

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CITY OF PARKLAND

Meeting: Tuesday, January 9, 2024

AGENDA SUMMARY

New Business

Agenda Item: 8.A.

TITLE: Scholarships

SUBMITTED BY: Jackie Wehmeyer

ORIGIN OF REQUEST: City Manager's Office

MEETING GROUP: Community Advisory Board

STAFF RECOMMENDATION

N/A

STRATEGIC PLAN

Strategy: Community Engagement

Quality of Life Experiences

Goals & Actions by Strategy: Other

BACKGROUND & PURPOSE

The Community Advisory Board will continue to take applications for, and choose recipients for, the City-funded Community Advisory Board scholarships. There are two \$500 scholarships available.

As the Allstate Scholarships ended in 2023, several donors have stepped forward to fund further scholarships for 2024. Those scholarships are being finalized, and will be discussed at this meeting.

Applications for all scholarships will be solicited via schools in January, and the Community Advisory Board will review and score applications, and then interview applicants. The following subgroups were decided upon at the November 14, 2023 Community Advisory Board meeting:

Application Review: Angelika Schlanger, Kendra Crompton, Denise DellaPolla, Jeff Wolfe

Interviews: Sharry Kimmel, Laurie Plotnick, Rupert Rhodd, Bill Kennedy, Mariano Gomez

FISCAL IMPACT

The Community Advisory Board Scholarships (\$1000 total) are already provided for in the FY24 City budget. Other scholarships will be funded by the individual donors.

EXPIRATION OF CONTRACT

N/A

ATTACHMENTS

None



CITY OF PARKLAND

Meeting: Tuesday, January 9, 2024

AGENDA SUMMARY

Old Business

Agenda Item: 9.A.

TITLE: Community Service Project - Harvest Drive

SUBMITTED BY: Jackie Wehmeyer

ORIGIN OF REQUEST: City Manager's Office

MEETING GROUP: Community Advisory Board

STAFF RECOMMENDATION

N/A

STRATEGIC PLAN

Strategy: Community Engagement

Goals & Actions by Strategy: Other

BACKGROUND & PURPOSE

Last year, the Community Advisory Board (CAB) held a successful Toiletry Drive to benefit Harvest Drive as its community service project. At the May 9, 2023 CAB meeting, the needs of Harvest Drive this year were discussed, and it was agreed to assist them by collecting toys, household items, linens, shoes, etc. to help keep the Harvest Drive boutique stocked.

At the September 12, 2023 CAB meeting, the board decided to hold the drive at the February 4, 2024 Farmers' Market. The City is finalizing a flyer for the event, and will distribute to the CAB.

The board will need to finalize staffing for the tent at the event.

FISCAL IMPACT

None

EXPIRATION OF CONTRACT

N/A

ATTACHMENTS

None



CITY OF PARKLAND

Meeting: Tuesday, January 9, 2024

AGENDA SUMMARY

Old Business

Agenda Item: 9.B.

TITLE: Farmers' Market Cultural Awareness and Inclusion Event

SUBMITTED BY: Jackie Wehmeyer

ORIGIN OF REQUEST: City Manager's Office

MEETING GROUP: Community Advisory Board

STAFF RECOMMENDATION

N/A

STRATEGIC PLAN

Strategy: Community Engagement

Quality of Life Experiences

Goals & Actions by Strategy: Other

BACKGROUND & PURPOSE

Last year, the Community Advisory Board (CAB) supported the Farmers' Market Cultural Awareness and Inclusion event by staffing a tent and providing attendees with inclusion items, information, and treats.

At the September 12, 2023 CAB meeting, the board decided to again participate with a tent at the February 4, 2024 Farmers' Market Cultural Awareness and Inclusion event. At the November 14, 2023 CAB meeting, the board decided that Angelika Schlanger would provide a children's passport/stamp activity, Sharry Kimmel would provide a positivity activity, and Jeff Wolfe would provide "treasure chest" toy prizes.

The board will need to finalize staffing for the event.

FISCAL IMPACT

None

EXPIRATION OF CONTRACT

N/A

ATTACHMENTS

None



CITY OF PARKLAND

Meeting: Tuesday, January 9, 2024

AGENDA SUMMARY

Old Business

Agenda Item: 9.C.

TITLE: Parkland Day 2024

SUBMITTED BY: Jackie Wehmeyer

ORIGIN OF REQUEST: City Manager's Office

MEETING GROUP: Community Advisory Board

STAFF RECOMMENDATION

N/A

STRATEGIC PLAN

Strategy: Community Engagement Effective
Quality of Life Experiences

Goals & Actions by Strategy: Other

BACKGROUND & PURPOSE

Last year, the Community Advisory Board (CAB) partnered with the Parkland Historical Society to create a float for the Parkland Day Parade, in celebration of the City's 60th Anniversary.

The CAB and the Parkland Historical Society created an educational and fun float, and walked the parade route with the float together.

At the September 12, 2023 CAB meeting, the board decided to ask the Parkland Historical Society to again partner for a float in the 2024 parade. The Parkland Historical Society is happy to again partner with the CAB. At the November 14, 2023 CAB meeting, the board decided that the theme for the 2024 float would be sports and parks/recreation.

The board will need to discuss and decide logistics for creation of the float with the Parkland Historical Society, and a schedule and staffing needed for the creation of the float and at the event.

FISCAL IMPACT

None

EXPIRATION OF CONTRACT

N/A

ATTACHMENTS

None
